

## **NATIONAL INSTITUTE OF ELECTRONICS AND INFORMATION TECHNOLOGY (NIELIT)**

**Electronics Niketan, 6 CGO Complex, Lodhi Road, New Delhi-110 003**

### **DISCLOSURE OF ANSWER SCRIPTS UNDER RTI**

#### **GUIDELINES**

NIELIT has adopted a policy under RTI regarding disclosure of Answer Scripts in respect to 'O'/'A'/'B' & 'C' Level examinations and formulated guidelines with the approval of Competent Authority. To this effect, handling operations involved in disclosure of Answer Scripts have been devised in accordance with respect to the Supreme Court decision.

Candidates are requested to approach the NIELIT Head Quarter to disclose their Answer Script pertaining to 'O'/'A'/'B' & 'C' Level examinations, and apply as per instructions illustrated. Candidates are expected to read the instruction carefully before sending the request for disclosure of their Answer Script. There is no re-evaluation provision to evaluate once evaluated and awarded by the evaluator.

#### **INSTRUCTIONS TO CANDIDATE:**

##### **How to apply**

1. Application should be submitted to PIO, NIELIT, New Delhi within 2 months from the date of declaration of 'O'/'A'/'B' & 'C' Level results.
2. Candidate is required to produce a Registration Card/Admit Card at the time of inspection of Answer Script.
3. **Prescribed fee:** Rs.500/-per each subject is charged towards inspection of Answer Script of an individual
4. The Demand Draft should be in favour of **NIELIT payable at New Delhi.**
5. Application received beyond the prescribed period will be summarily rejected/return back to applicant and no communication will be entertained.
6. Application received on behalf of candidate will be out rightly rejected by NIELIT and no further communication will be entertained in this regard.
7. Applications without required enclosures will not be considered under any circumstances.
8. The application should be applied with the following information:
  - i. **Name of the Candidate, Roll Number, Registration Number, Level, Paper Name, Paper Code, Payment Details** (Amount, Demand Draft & Date, Name of Bank), **Correspondence Address** (Address1, Address2, City, State, Pin, Mobile No.) **Signature of the Candidate** (Signature should be matched with the admit card)
9. Application should be addressed to: **Public Information Officer, National Institute of Electronics and Information Technology (NIELIT), 6 CGO Complex, Lodhi Road, New Delhi-110 003**

#### **Inspection Process**

1. Inspection of Answer Script of 'O'/'A'/'B' & 'C' Level will be allowed personally to inspect his/her Answer Script at NIELIT Head Quarter premises only and no TA/DA will be borne by the NIELIT.
2. NIELIT will inform the applicant a suitable date and time for personal inspection at NIELIT Head Quarter, New Delhi.
3. Candidate has to carry his/her Identity Card for her identification at the time of visiting NIELIT for inspection.
4. The inspection will be arranged under supervision of an official from NIELIT.
5. One hour per each subject is the maximum time allowed to inspect the respective Answer Script.
6. Third party will not be allowed to inspect the evaluated answer script.
7. There is no provision for re-evaluation.