

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.स.)  
**National Institute of Electronics and Information Technology (NIELIT)**

(An ISO 9001 : 2008 Certified Organisation)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार  
 Ministry of Electronics and Information Technology, Government of India

Ref. No. 1(66)/2016 - NIELIT/164

24/01/2018

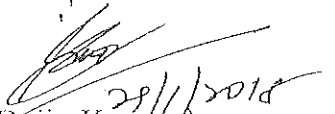
**OFFICE ORDER**

In continuation of Office Order of even number dated 30/08/2017, in exercise of his power contained at Sl. No. 24 of DoP, the undersigned further sub-delegates the following powers to Registrar (NIELIT), as mentioned against each: -

DoP Sl. No.	Subject Matter	The powers sub-delegated along with extent
26(ii)	Approve nomination of employees to various committees/ Sub-committees comprising of internal/ external members for effective functioning of the Society.	Power to approve nomination of employees of NIELIT Hqs and NIELIT Centres to various committees/ sub-committees comprising of internal members for routine/ day to day matters of NIELIT Headquarters, excluding policy matters, and matters including committees for undertaking purchases, deliberations on matters/ issues and probation clearance of NIELIT employees
44	Recurring/ Non-recurring contingent expenditure not specifically mentioned in above Rules	The ceiling limit enhanced from Rs.0.50 lakh per month to Rs.10.00 lakh per month
48	Award contracts towards hiring of services for pantry/ canteen/ security services/ housekeeping/ clearing services etc. as part of outsourced activities	The ceiling limit enhanced from 25.00 lakh per case to Rs.50.00 lakh in each case in respect of payment of electricity bills and outsourced manpower agencies.
55	Powers to engage persons purely on contract basis on consolidated monthly remuneration	Power to sanction release of payment towards remuneration in respect of all contractual manpower at pre-approved rates.

2. In order to ensure smooth and seamless carrying out of operations of NIELIT as and when Director General proceeds on long leave/ tour, Registrar will be authorized to sign cheques above 2.00 lakhs as an authorized representative of Director General, and approve all such necessary matters for which approval of Director General is required. All such approvals accorded by Registrar will be reported to Director General on his joining office after the leave/ tour.

3. The above-mentioned powers will be operative for matters at NIELIT HQ only.

  
(Rajiv Kumar)

Director General

Copy to :-

- (1) Executive Director/ Director/ Director-in-charge, NIELIT Centres
- (2) All HoWs in NIELIT Headquarters
- (3) IT Infrastructure Branch – *with a request to update NIELIT website accordingly*
- (4) Guard File/ Office Order File

Copy also for information to: -

- (1) CVO, NIELIT