

NIELIT Chandigarh

Details of essential qualification, experience etc. required for the contractual post of Data Entry Operator at Mohali with ETTSA, Patiala against the advertisement published in the newspapers - "The Tribune" & "Dainik Bhaskar" dated 18/06/2017

SN	Name of the post	No. of posts	Place of posting	Monthly Consolidated Remuneration per month **	Duration (DD/MM/YY)	Essential Qualification	Post qualification work experience	Job role and responsibilities	Punjabi passed in Matric (Y/N)	Duty in shifts (Y/N)	Age Limit (years)
1.	Data Entry Operator	2	Mohali	Rs 11000/-	Upto 31/12/2017	BA/ B.Sc/ B.Com from a recognized University with minimum 1 year course in Computers/ IT from a recognized Board/ Institution OR BCA/ B.Sc.(CS/IT) B.Tech.(CS/IT) from a recognized University And Must have passed Punjabi at matric level	Candidate must have knowledge of data entry and english language	Data Entry and other official work	Yes	N	35

** Employer's share of EPF etc., if applicable will be paid extra.