



For Office Use Only

Serial No. _____

Application Form
(To be filled in CAPITAL letters)

Please affix
your passport
size **latest**
self signed
photograph
here

Post Applied For (Separate form to be filled for each post. Leave one column blank after each word)

Name of the Candidate (Leave one column blank after each word)

Gender: Male Female

Father's Name (Leave one column blank after each word. Do not prefix Sh or Mr or Er or Dr etc.)

Date of Birth (DD/MM/YYYY)

			/				/													
--	--	--	---	--	--	--	---	--	--	--	--	--	--	--	--	--	--	--	--	--

Address for correspondence (Leave one column blank after each word)

P	I	N		C	O	D	E		N	O.										

Email-id

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

STD Code

Landline Phone Number

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Mobile Phone No.

0																				
---	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

AADHAAR No.

PAN No.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Educational Qualification - 10th class onwards (Attach attested copies of certificates) :-

Sr. No.	Qualification	Name of the Board / University / Institution	Regular Course (Yes / No)	Year of Passing	% Age / Grade
1					
2					
3					
4					

Other skills, if any:

SN.	Type of skill	From where obtained	Duration of skill training
1			
2			
3			

Brief Description of requisite experience (Attach attested experience certificate(s)) :-

SN.	Name of the organization	Date From	Date To	Duration (Year / Month)	Brief description of duties
1					
2					
3					

Experience in years & months: _____

Verification :

1. Certified that I am not involved in any criminal activity and no criminal case is pending against me in any court of law in India and my services have never been terminated by any institution Govt./Private on any account.
2. If at any time, it is found that I have given incorrect or manipulative information /documents then my services are liable to be terminated without giving any notice and compensation.
3. It will be sole responsibility of the candidate to satisfy himself/herself regarding his/her eligibility with regards to the minimum essential qualification, post qualification, experience, age etc. before applying.
4. Certified that all the information furnished above by me is correct to the best of my knowledge and nothing has been concealed therein.

Place: _____ Date: _____ (Signature of the Candidate)

(Note: Please write your name in CAPITAL letters on the backside of the bank draft)

(For office use only)

Mode of Payment of Registration Fee of Rs 500/- Pay Order Bank draft

Bank Draft / Pay Order No. _____ Bank Draft/ Pay Order Date _____

Name of the Issuing Bank/PO _____

Receipt No. _____ Receipt Date _____

(Application form etc. checked by)

(Accounts Assistant)